

Secondary School Report Form

Instructions: Students should complete Section I and submit the form to their school counselor. Counselors should complete Section II and forward this form, along with the students' high school transcript to Mount St. Joseph University.

Section I (to be completed by the student)

Date: _____ Name: _____
(Last, First, Middle)

Address: _____
(City, State, Zip)

Telephone: Home (____) _____ Cell: (____) _____

Date of Birth: _____ Email Address: _____

Section II (to be completed by the High School Counselor)

High School: _____ High School CEEB: _____

Counselor's Name: _____

Telephone: (____) _____ Fax: (____) _____

Email Address: _____

Percent of class attending: Four-Year _____ Two-Year _____ institutions

Provide Cumulative GPA on a 4.0 Scale: _____ Weighted Unweighted

Student rank _____ in a class of _____ Not available

This student's course selection is: Most Demanding Demanding Average Below Average

Senior-Year Courses (or attach schedule)

First Term:

Course _____ Grade _____

Second Term:

Course _____ Grade _____

Additional Comments:

Mount St. Joseph University ("the University") is committed to providing an educational and employment environment free from discrimination or harassment on the basis of race, color, national origin, religion, sex, age, disability, sexual orientation or other minority or protected status. This commitment extends to the University's administration of its admission, financial aid, employment, and academic policies, as well as the University's athletic programs and other University-administered programs, services, and activities.

The University has designated the chief compliance and risk officer, 513-244-4393, Office of the President, as the individual responsible for responding to inquiries, addressing complaints, and coordinating compliance with its responsibilities under Title IX of the Education Amendments of 1972 and other applicable federal and state civil rights laws. The University has designated the director of Learning Center & Disabilities Services, 513-244-4524, as the individual responsible for responding to inquiries, addressing complaints, and coordinating compliance with its responsibilities under Section 504 of the Rehabilitation Act of 1973.

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