GROUP VISIT REQUEST FORM

Thank you for your interest in visiting the College of Mount St. Joseph!
Please complete this form and return it to the Office of Admission by fax 513-244-4629. An admission representative will follow up with your request. With questions, call 513-244-4531.

Today’s Date:____________

Contact Name:______________________________ Phone:________________ E-mail:__________________________

School/Organization:______________________________________

Address:_______________________________________________________

Visit Details
Preferred Date(s) of Visit: __________________________
Time of Visit: Start Time________ End Time________

1. What is the purpose of your visit?

2. What type of agenda do you have in mind?

3. What facilities would you like to see or use during your visit?

4. What kind of preparation will the students have before they arrive?

5. What do you hope that your students will learn from their visit experience?

6. Has your group visited other colleges? Is your group planning to visit other colleges?

Additional Group Information
Number of Students:____________________
Grade(s) of Students:____________________
Number of Chaperones:___________________
Traveling by Bus: Yes/No________ Number of Buses:________

The College of Mount St. Joseph ("the College") is committed to providing an educational and employment environment free from discrimination or harassment on the basis of race, color, national origin, religion, sex, age, disability, or other minority or protected status. Any complaints or actions relating to the College’s administration or its programs, services, and activities, as well as the College’s academic programs and other activities, programs, and services, are handled by the College’s chief compliance officer, (513) 244-4524. The College has designated the director of academic affairs, (513) 244-4524, as the individual responsible for responding to inquiries, addressing complaints, and coordinating compliance with its responsibilities under Title IX of the Education Amendments of 1972 and other applicable federal and state civil rights laws. The College has designated an individual to oversee and coordinate compliance with its responsibilities under Section 504 of the Rehabilitation Act of 1973.