MOUNT ST. JOSEPH UNIVERSITY

# GROUP VISIT REQUEST FORM

Thank you for your interest in visiting Mount St. Joseph University!
Please complete this form and return it to the Office of Admission by fax 513-244-4629.
An admission representative will follow up with your request. With questions, call 513-244-4531.

Today's Date:_____

Contact Name:_____ Phone:_____ E-mail:_____

School/Organization:_____

Address:_____

**Visit Details**

Preferred Date(s) of Visit:_____

Time of Visit: Start Time_____ End Time_____

1. What is the purpose of your visit?

2. What type of agenda do you have in mind?

3. What facilities would you like to see or use during your visit?

4. What kind of preparation will the students have before they arrive?

5. What do you hope that your students will learn from their visit experience?

6. Has your group visited other colleges? Is your group planning to visit other colleges?

**Additional Group Information**

Number of Students:_____

Grade(s) of Students:_____

Number of Chaperones:_____

Traveling by Bus: Yes/No_____ Number of Buses:_____

Mount St. Joseph University ("the University") is committed to providing an educational and employment environment free from discrimination or harassment on the basis of race, color, national origin, religion, sex, age, disability, sexual orientation or other minority or protected status. This commitment extends to the University's administration of its admission, financial aid, employment, and academic policies, as well as the University's athletic programs and other University-administered programs, services, and activities.

The University has designated the chief compliance and risk officer, 513-244-4393, Office of the President, as the individual responsible for responding to inquiries, addressing complaints, and coordinating compliance with its responsibilities under Title IX of the Education Amendments of 1972 and other applicable federal and state civil rights laws. The University has designated the director of Learning Center & Disabilities Services, 513-244-4524, as the individual responsible for responding to inquiries, addressing complaints, and coordinating compliance with its responsibilities under Section 504 of the Rehabilitation Act of 1973.