Housing Application Instructions | 2015-2016

1. **Theme Housing:** Several floors offer programming opportunities and initiatives that will provide academic and social support catering to specific interests. You can elect to live in the First Year Experience Learning Community, Community Service Living Area or the Health and Natural Sciences Learning Community. Living spaces not specific to major or interest area are also available.

2. **Housing Preferences:**

   **East**
   Offers single rooms and a limited number of singles equipped with private bathrooms. The East section features individually controlled heating/air conditioning units, tiled floors and built-in furniture. The East section has open lounge spaces for recreation and study.

   **West**
   Offers single and double rooms and a limited number of large singles, triples (with private bathrooms), and quads (with private bathrooms). The West section features individually controlled heating/air conditioning units, tiled floors and furniture that can be rearranged. The West section has open lounge spaces for recreation and study.

   **Center**
   Offers two-person suites and a limited number of three-person and four-person suites. The Center section features individually controlled heating/air conditioning units, two bedrooms, a common space, a private bathroom and furniture that can be arranged in different ways. The Center section has open lounge spaces for recreation and study.

   **Southeast**
   Offers double and large single rooms. The Southeast section features individually controlled heating/air conditioning units, tiled floors and furniture that can be arranged in different ways. The Southeast section has open lounge spaces for recreation and study.

**Definitions:**
- Single – a room designed and furnished for one person.
- Double – a room designed and furnished for two people.
- Large Single – a double room specifically assigned to one person.
- Suite – multiple room design for two, three or four people. NOTE: the number of available three-person and four-person suites is limited.

*Please Note: Room assignments are based on availability of rooms. Every attempt is made to house students in their preferred room type.

If you feel you have a disability, please contact the Director of the Learning Center and Disability Services at 513-244-4524 for more information on disability-related housing accommodations.

3. **Roommate Preference:** If you know someone you would like as a roommate, please provide his/her name. He/She MUST also put your name on his/her application to match you as roommates.

4. **Meal Plan:** You are required to have one of the three meal plans as a resident student.

5. **Smoking/Tobacco:** All campus facilities are tobacco-free, but sometimes just the odor of smoke on personal items can be a problem. We try to match individuals based on this information.

6. **Late Hours:** If you stay up late, but your roommate doesn’t, it may cause undue tension in the room. We try to match individuals based on this information.

7. **Sports:** Please list the Mount athletic team(s) for which you will be playing. This information is helpful when matching roommates.

8. **Music:** Music preferences are a very good indicator of roommate compatibility.

9. **Tidiness:** Preference regarding the tidiness of one's room is often a very good indicator of roommate compatibility.

10. **Personality Traits:** Please mark all traits that apply to YOU.

11. **International Student:** We do occasionally have some students from other countries who live on campus. Please indicate if you would like the opportunity to live with an international student.

12. **Emergency Notification:** Please fill out this information completely in case we ever need to contact someone for you.

13. **Physical Conditions:** Please fill out this information if you have a physical condition requiring a special room assignment.

14. **Signature:** Don’t forget to sign and date your application!

See www.msj.edu/residence-life for additional information about rooms and meal plans.

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PLEASE NOTE: University policy states that ALL single, full-time, undergraduate students under the age of 21 or having fewer than 59 credit hours completed prior to the first day of class of any given semester, are required to live on campus and participate in a meal program offered by the University. Exception is made for students residing with their parents/legal guardian in the parents'/legal guardian’s principal residence within a 35-mile driving distance of the University campus. Students living off-campus who fail to meet either of these requirements will be assessed the lowest room and board rates for that semester.

*NOTE: Incomplete forms will not be processed and may result in your being charged room and board fees.

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**Housing Preferences: Please number your top three choices in order of preference priority, one being the most preferred:**

1. **THEME HOUSING:**
   - First Year Residential Learning Community (4th floor Southeast Section):
     - [ ] Single with Bath (limited) [ ] Double [ ] Large Single
   - Community Service Living Area (3rd Floor West Section):
     - [ ] Single [ ] Single with Bath (limited) [ ] Double [ ] Large Single
   - Health and Natural Sciences Living Learning Community (2nd Floor West Section):
     - [ ] Single [ ] Single with Bath (limited) [ ] Double [ ] Large Single

2. **GENERAL HOUSING:**
   - East Section: [ ] Single [ ] Single with bath (limited)
   - Center Section: [ ] Suite for 2 [ ] Suite for 3 [ ] Suite for 4
   - West Section: [ ] Single [ ] Single with bath (limited) [ ] Double [ ] Large Single [ ] Triple (limited) [ ] Quad (limited)

3. Roommate preference (if any):

4. Meal Plan: [ ] 19 meals per week [ ] 15 meals per week [ ] 10 Meals per week

5. Do you smoke or use tobacco products? [ ] Yes [ ] No  Does smoke bother you? [ ] Yes [ ] No

6. Do you keep late hours (after 11 p.m.) studying or reading? [ ] Yes [ ] No

7. Are you playing sports for the Mount? [ ] Yes [ ] No  If yes, list sports:

8. Can you study with music? [ ] Yes [ ] No  Favorite type of music:

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NEXT STEPS FOR AUGUST START DATE
RESIDENT STUDENTS ONLY

9. Do you like to keep your room clean and tidy?  □ Yes  □ No

10. Personality Traits: Please check below the words that best describe you:

☐ Night person  ☐ Sociable  ☐ Serious  ☐ Quiet  ☐ Musical  ☐ Artistic
☐ Morning person  ☐ Energetic  ☐ Neat  ☐ Studious  ☐ Talkative  ☐ Athletic

11. If the opportunity exists, would you like to room with an international student?  □ Yes  □ No

12. In case of illness/emergency, notify: _______________________________  Relationship: _______________________________

Primary Phone No. (  ) ______________________

Secondary Phone No. (  ) ______________________

13. Do you have a physical condition that requires a special room assignment?  □ Yes  □ No

If yes, please contact the Learning Center and Disabilities Services at 513-244-4524.

14. __________________________________________  __________________________

Student Signature  Date

Questions?: Residence Life 513-244-4304  warren.grove@msj.edu

Mount St. Joseph University ("the University") is committed to providing an educational and employment environment free from discrimination or harassment on the basis of race, color, national origin, religion, sex, age, disability, sexual orientation or other minority or protected status. This commitment extends to the University's administration of its admission, financial aid, employment, and academic policies, as well as the University's athletic programs and other University-administered programs, services, and activities.

The University has designated the chief compliance and risk officer, 513-244-4993, Office of the President, as the individual responsible for responding to inquiries, addressing complaints, and coordinating compliance with its responsibilities under Title IX of the Education Amendments of 1972 and other applicable federal and state civil rights laws. The University has designated the director of Learning Center & Disabilities Services, 513-244-4524, as the individual responsible for responding to inquiries, addressing complaints, and coordinating compliance with its responsibilities under Section 504 of the Rehabilitation Act of 1973.

NEXT STEPS FOR AUGUST START DATE